

SCHOLARSHIP APPLICATION FORM

ABN 14 909 560 342



ALL APPLICATIONS MUST BE RECEIVED BY THE CLOSING DATE

LATE APPLICATIONS WILL NOT BE CONSIDERED

CLOSING DATES: 1 September for January, February, March
1 January for April, May, June
1 April for July, August, September
1 July for October, November, December

Surname:

Given Names:

Date of application:

DSNA No:

Nursing Registration No:

Home Address:

Home Phone:

Email:

Work Address (Hospital):

Work Phone:

Email:

Name of Course / Conference / Seminar to be attended:

Dates: From:

To:

Location:

Financial Assistance requested:

Registration \$

Travel \$

Accommodation \$

Total amount requested \$

Have you applied and/or received funding from another source?

Yes

No

Amount \$

If YES, give details:

Signature:

Successful applicants are to submit a report to DSNA Committee within 6 weeks

Please return completed Applications to:

The Secretary
C/- Day Surgery Nurses Association
PO Box 3256 St Pauls NSW 2031

Date Received:

Committee Review:

Amount Granted:

GENERAL RULES FOR SCHOLARSHIPS

- 1) Applicants are eligible to apply for a scholarship after completion of 2 years continuous membership
- 2) Applicants will not be eligible for a scholarship if they have received a DSNA scholarship within the previous three years
- 3) The amount of scholarship funds awarded will be determined by the committee
- 4) Money for travelling scholarships will be paid in Australian dollars
- 5) All successful applicants must undertake to provide the Association with a written report suitable for publishing, or other presentation as determined by the committee, within 6 weeks
- 6) In the event of any reason preventing the fulfilment of the terms of the scholarship, all moneys shall be returned to DSNA

Please note: The following documents must be included with the application:

- 1) Objectives for attendance at this Conference/Course
- 2) Copy of Conference/Course program/brochure/flyer
- 3) Itemised costing of expenses

Declaration:

I understand the terms of the Scholarship and if successful undertake to:

- a) Abide by the rules of the scholarship;
- b) Complete scholarship agreement;
- c) Return any monies not used for the purpose of the scholarship;
- d) Supply DSNA with a report/presentation following the Conference/Course which will become the property of the DSNA and may be published

Signature Applicant: _____

Date: _____

GUIDELINES FOR THE SUBMISSION OF A REPORT FOLLOWING SCHOLARSHIP FUNDING

The following is a guide only and it should be remembered that headings and content can be changed to suit the event attended.

It is important to remember that the greater the financial assistance provided, the more in depth the report should be.

When presenting a report it should be clearly written. Spelling and grammar must be correct; therefore it is advisable to have your report proofread before submission.

The following are suggestions for headings to assist you in writing your report.

Heading:

Report on event name, venue, country or state and date.

Introduction:

Give a short introduction to the type of venue, number of delegates, where they are from, weather, accommodation, and impression of surroundings. Sessions attended. (General information to lead into the report)

The most significant papers presented:

State topic title, name of presenter, where they are from.
Give an overall précis of the topic. State why you feel it is significant.

Other papers with less significance:

A general overview of other presentations you attended.

Significant poster presentations:

The same information as for papers is required.

Relevance of the event to Day Surgery Nursing in your unit, NSW or Australia.

Give a short paragraph on the highlights and the message from these highlights.

Ideas, strategies, procedures etc that could be introduced in your unit, NSW or Australia.

Benefits of informal interchanges with other participants.

Who did you network with? What information did you exchange/discuss? Your opinion of this networking.

Evaluation of the experiences derived from the event.

Was the experience of value to you? Did it increase your motivation, how/why? What did you like most about the event.

Assessment of whether your objectives were met.

Review your stated objectives for attending the event and comment.

Detail how the information you gained through attendance has/will be disseminated and further plans, if any, which have been made in this regard.

Conclusion

Appreciation and thank you for the financial assistance.

Your name, position, hospital and date.

A photo of yourself and any photos of the event.

Please see ADSNA Journal for 'Information for Authors' in regard to compiling a report for submission to the Journal.